

Job Description

Job Title	Teacher
Department	Senior School
Reports to	Head of Department/Faculty

Job Context

The educational programme of the British School is based on the British educational system. The educational progress of the students is monitored through a mixture of on-going classroom observation and assessment. Parental consultations take place throughout the school year both informally and formally. The Senior School aims to provide a secure, happy learning environment in which students receive quality teaching and learning. There is a great diversity in cultures and nationalities in the school.

Job Purpose

To work towards the achievement of the purposes and aims of the Senior School through the delivery of effective, efficient and high standard teaching of the students.

MAIN RESPONSIBILITIES

Teaching

- Be able to teach across the school ages 11-18 (key stages 3-5) A level and/or IB within the National Curriculum requirements, including planning and preparing lessons.
- Plan and prepare lessons in advance and ensure that learning is kept within targets recommended both internally and by external bodies.
- Ensure that assessment procedures and marking policies as outlined by the department are followed.
- Record and report on the development, progress and attainment of students including attendance at progress evenings when required.
- Co-operate and communicate with fellow colleagues and assistants especially those within the classroom and to respond to parental contact within school policies.
- Participating in arrangements for preparing students for examinations and in assessing students for the purposes of such examinations, recording and reporting such assessments, and participating in arrangements for students' presentation and supervision during such examinations.

Health and welfare of the students

- Keep a disciplined class whilst promoting the general well being of the students.

Personal responsibilities

- Maintain an appropriate awareness of, and work effectively within the policies and procedures of the BSN including dress code, punctuality and attendance.
- Operate safely within the workplace.
- Behave professionally at all times and maintain confidentiality of information.
- Attend BSN and other school meetings as and when required.
- To maintain a record of professional development and to take opportunities for professional development in line with career, role, school and subject needs.
- Such other duties that the Head Teacher and or the Principal may reasonably and from time to time require

Contacts

Internal

- Head of Faculty
- Head of Department
- Colleagues
- Language Assistants
- Technicians
- Learning support assistants
- Support staff of location

External

- Parents

Qualifications and Experience

Good honours degree or equivalent in relevant subject plus fully qualified teacher status (PCGE plus probationary year)

Advanced Level teaching experience

At least two years teaching experience

Experience of teaching IB

Knowledge of best practise for teaching and learning.

Up to date knowledge of current learning strategies

professional understanding of the educational needs of children.

Ability to prioritise workloads

Good communication skills

Flexible and co-operative approach to work

Use of ICT in teaching

Ability to work effectively on own and as part of a team

A willingness to contribute to the extra-curricular life of an international school

Evidence of continuous professional development

Recognition of the diversity in cultures and nationalities within the school

Experience of working in an international school environment.

This job description is subject to review and amendment by the Principal in the light of changing needs of the BSN and to provide appropriate development opportunities

The job holder can be asked to carry all other duties the BSN may reasonably direct to ensure flexible and efficient working practice.